

**REPORT OF THE POLICY AND FINANCE COMMITTEE MEETING HELD IN THE
FRANK CODY LOUNGE, MASTERTON DISTRICT COUNCIL BUILDING
64 CHAPEL STREET, MASTERTON ON WEDNESDAY 31 JULY 2013 AT 4.00 PM**

PRESENT

Mayor G Daniell (Chair), Councillors D Bracewell, G Caffell, J Callaghan, P Hannon, D Holmes, J Hooker, G McClymont, L Patterson, C Peterson, J Terpstra.

APOLOGIES

There were no apologies.

IN ATTENDANCE

Manager Assets and Operations, Manager Community Services, CDEM Area Manager, MDC Meeting Secretary and one media representative.

CONFLICTS OF INTEREST

No conflicts of interest were declared.

FOR INFORMATION

**WELLINGTON REGION EMERGENCY MANAGEMENT OFFICE – EMERGENCY
RAINWATER TANK – DEMONSTRATION**

Mayor Daniell invited Area Co-ordinator Wairarapa Wellington Region Emergency Management Office, to present an overview of the Wellington Regional Emergency Management Organisation emergency water tank, which is an alternative in emergency water storage. Its capacity of 200 Litres equates to 10 days water supply for a family of four at a set cost of \$105 and could be attached to a down pipe. The Council could supply the tanks in the future. In the meantime the tanks were available at the Council through the Area Manager, Civil Defence Emergency Manager.

FRESHWATER INFRASTRUCTURE AND IRRIGATION CONFERENCE

Mayor Daniell reported that he and Councillors McClymont and Peterson had attended the Freshwater Infrastructure and Irrigation Conference in Wellington on the 29th July and that there had been critical information for Wairarapa region.

Councillor McClymont noted that, along with the concerns that were raised at the conference by other regions who had experienced difficulty with farmer and government buy-in and excessive costs, there had been positives identified with ratio information. Wairarapa could be on the right track. Recent advice from a Central Hawkes Bay representative was that Wairarapa should not advance step-by-step, but rather keep its options open. The members agreed that it was now time for the Wairarapa Irrigation Group to gain momentum and that a representative from the group should be invited to speak at the September Policy and Finance meeting.

REPORTS**LIBRARY REPORT – JUNE 2013 (131/13 - Pages 311/315)**

Mayor Daniell stated that the report was one to be proud of, highlighting the Library's many achievements across its services, in particular the tremendous progress with the RFID upgrade and the lending aspects for other areas.

The Manager Community Services advised that the delay in installing the RFID self-issue service was due to imminent improvements in the technology and would be combined with the planned installation of the new issues desk.

Councillor Peterson noted there would be an organised visit to the Library for Councillors in the near future. He recognised the exceptional effort that had been made for the senior citizens.

Moved by Mayor G Daniell – **That the Library Report 131/13 for June 2013 be received.** CARRIED

NOTES OF THE PARKS AND OPEN SPACES TASK GROUP MEETING 28th JUNE 2013 (119/13 - Pages 321/325)

Councillor Terpstra reported on the Parks and Open Spaces Task Group meeting and highlighted the Draft Preliminary Concept Plan for Queen Elizabeth Park that had been presented by Sarah Poff.

- Councillor Callaghan asked that she be recorded as attending the meeting. *The records would be amended accordingly.*
- Councillor Caffell expressed concern that the Minutes had not reflected his request for public consultation regarding the shifting of the Queen Elizabeth Park gates. The members agreed that there had been sufficient consultation at the time.
- Councillor Patterson asked for confirmation that the driveway to Cecille in the Park and the Pioneer cemetery would be widened. The Manager Assets and Operations advised that the driveway widening was in the work programme and he would report back on its scheduling.

Note to the Minutes: The Passing Bay in the driveway and a Cemetery information sign on Park Avenue will be installed by September subject to weather conditions.

Moved by Mayor G Daniell – **That the Parks and Opens Spaces Report 119/13 be received including the following recommendations:**

- ***That the Council confirms its previous decision for a single vehicular entry to Queen Elizabeth Park and the Archer Street Cemetery.***
- ***That the Council receives Report 113/13 and that the Taskforce Green Scheme be approved for 2013.***
- ***That the Council endorse the recommendations 1 and 2 of the Landscape Plans for the Opaki Road Northern approach (116/13 – Pages 7-11) with inclusion of the bollards.***

CARRIED

NOTES OF THE COMMUNITY DEVELOPMENT TASK GROUP MEETING 24TH JULY 2013 (138/13 - pages 331-333)

Councillor Patterson presented the report and reminded the members of the visit to Porirua City Council on Friday 9th August to view their Village Plan project. The project involved neighbourhood planning and empowering communities. She asked that those interested in going respond to the Office Supervisor.

Councillor Peterson noted that the Task Group had agreed to look at how it could improve its Positive Ageing Strategy. It was noted that there needed to be an implementation plan for the Positive Ageing Strategy that could reference the WHO checklist for accreditation as Age Friendly.

The members requested an overview of community development initiatives across the region.

Appreciation was accorded to Masterton Safe and Healthy Community Council for the holiday programme, that has been shown on television.

Moved by Mayor G Daniell – **That the Community Development Task Group Report 138/13 be received including the following recommendations:**

- ***That a discussion takes place with the three Wairarapa Councils in conjunction with HUB regarding the Positive Ageing Strategy being Wairarapa-wide, and that the outcome be reported to the CDTG.***
- ***That the Manager Community Services, the Manager of Masterton Safe and Healthy Community Council, Craig Roberts (Masterton Council appointee on the Te Kura a Rangi Trust) work together to develop a reporting template to account for the \$25,000 grant to Te Kura a Rangi Trust.***

CARRIED

GENERAL BUSINESS

COUNCIL SEAL

Moved by Mayor Garry Daniell - **That the execution under seal of the following documents be noted:**

1. **Consent to Private Right of Way** – Pursuant to Section 348 of the Local Government Act 1974 is the right of way over Certificate of Title WN44B/647 on the terms set out in the Easement Instrument in favour of Certificate of Title WN44B/648 – Forestry Mangapurupuru Road.
2. **Amendment to Shareholders' Agreement Clause 4: Shareholders' Council** – to change the election process of the Shareholders' Council to instead elect Nominating Local Authorities that each have the ability to appoint, remove or replace one member of the Shareholders' Council.

CARRIED

CONTRACT LET UNDER DELEGATED AUTHORITY

Contract 28-12/13 Water Treatment Works Filter Upgrade – Mechanical and Engineering - Contract with Loader Engineering for \$214,730.00 excluding GST – The lowest complying of three invited tenders – The engineers estimate being \$171,465.00.

REVISED DELEGATION OF POWERS UNDER THE RESERVES ACT 1977 –

The Hon Dr Nick Smith, the Minister of Conservation has approved new delegations to local authorities, including regional councils, under the Reserves Act 1977.

Documents circulated separately included:

- Letter confirming the revised delegation of powers under the Reserves Act 1977.
- Detailed explanation of the differing roles and the matters which need to be considered in exercising the delegation of consent attached as Appendix 1.
- Copy of the instrument of delegation signed by the Minister of Conservation.
- Submission template.
- An example submission with an example consent notice.

The information was received.

FOR RECOMMENDATION**REPORTS**

TRAFFIC CONTROL – QUEEN/RENALL STREETS INTERSECTION (139/13 - Page 341)

Moved by Councillor L Patterson – **That the Council replaces the current Give Way control at the Queen/Renall Street Intersection with a Stop Control.**
CARRIED

QUEEN ELIZABETH PARK MANAGEMENT PLAN (POS128/13 - Page 345)

Manager Assets and Operations clarified that stakeholders would be initially contacted to review the Management Plan as the first step of the public consultation process. He explained that the recommendation was for the Management Plan and not the development plan.

Moved by Councillor D Bracewell – **That the review process of the Queen Elizabeth Park Management Plan be commenced.** CARRIED

MATTERS TO BE TAKEN WITH THE PUBLIC EXCLUDED

Moved by Mayor G Daniell - **That under Section 48(1) of the Local Government Official Information and Meetings Act 1987 the following matters will be taken with the public excluded:**

1. Hard Stand Extension
2. Procurement/Service Contracts
3. Vandalism/Enforcement Options
4. Riversdale Surf Club Update
5. Homebush Properties – Lease/Land Sale and Purchase

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matters, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution is as follows:-

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Hard Stand Extension	To enable the Council to carry on, without prejudice or disadvantage, negotiations	(a)
Procurement/Service Contracts	To enable the Council to carry on, without prejudice or disadvantage, negotiations	(a)
Vandalism/Enforcement Options	To enable the Council to carry on, without prejudice or disadvantage, negotiations	(a)
Riversdale Surf Club Update	To enable the Council to carry on, without prejudice or disadvantage, negotiations	(a)
Homebush Properties - Lease/Land Sale and Purchase	To enable the Council to carry on, without prejudice or disadvantage, negotiations	(a)

The public was excluded at 5.20 pm